

City of Derby Housing Authority

Derby Housing Authority Minutes
Media Center, City Hall
1 Elizabeth Street, Derby, CT
February 7, 2019

1. Call to Order

The meeting was called to order at 6:30 PM

2. Pledge of Allegiance

Pledge of Allegiance was led by Ms. Fusco.

3. Roll Call

Board members present were Linda Fusco, Adam Pacheco, Kathleen Ducharme, Robert Lisi, and Michael Mazzola.

4. Approval of Minutes

a. Approval of Minutes Motion to approve the minutes of December 6, 2018

Motion to approve by Mr. Lisi, seconded by Ms. Ducharme and the motion carried.

5. Additions, Deletions, Corrections

Ms. Ducharme motioned to add item 8 – item c. to approve the Housing Authority plan budget. Seconded by Mr. Mazzola and the motion carried.

6. Public Portion

No one from the public spoke.

7. Old Business

a. Discussion of Status of SSHP Grant and Critical Needs

Mr. Ian Tink, the consultant for the SSHP grant updated the Board on the grant. He stated that the grant has been delayed due to the government shutdown. The SSHP grant application will be for approximately \$1.7 million and the small cities would be approximately \$1 million. They are looking to do repairs at CiCia manor including radon and asbestos remediation and boiler room repairs at Stygar. Mr. Pacheco is concerned that the grant will not be approved and the repairs won't be adequately funded in the budget. Mr. Tink said the state is aware of the issues and are very supportive. He also said the city is being very supportive which is rarely seen in other cities. The Board asked about additional lighting and cameras. Mr. Tink said that is included in the grant. The Board would like a liaison from the police department assigned to them to help with security issues and monitoring of the cameras. Mr. Tink will check into installing call boxes in the parking area and community room.

b. Opening Section 8 Waiting List

They are waiting until the 15th to see if the government will be shut down again. If they are, it does not make sense to open the waiting list since HUD will not be funded and employees and landlords won't be paid.

8. New Business

a. Discussion of CDBG Grant

The Mayor granted approval to apply for the CDBG grant.

b. Increases to the CMERS Employer Portion

It was noted that Steve's name is still listed on the account and they would like it removed. Ellen said she

will contact them again.

c. Approval of the Housing Authority plan budget.

Mr. Pacheco motioned to approve the budget as presented Mr. Lisi seconded and the motion carried.

9. Subsidized Housing Coordinator's Report

a. Financial Report

b. Elderly Resident Complexes

c. Miscellaneous Business / Section 8

Ellen updated the Board on several issues including the furnace replacement in building 3. She stated that all the bills are paid up to date. The Board discussed a tree/bird issue on Guardiano Terrace.

10. Adjournment

Motion to adjourn at 7:16 PM by Ms. Ducharme, seconded by Mr. Mazzola and the motion carried.

Respectfully submitted,

Terri Kuskowski

These minutes are subject to the Board's approval at their next scheduled meeting.